

OFFICE OF THE INTERNAL QUALITY ASSURANCE CELL
GOVERNMENT COLLEGE, JIND
(Affiliated to Chaudhary Ranbir Singh University, Jind)

E-mail: iqac_gcjind@yahoo.com

No. IQAC/2021-22/ 235
Dated: 06-06-2022

Proceedings

A meeting of the Internal Quality Assurance cell (IQAC) was held under the Chairmanship of the Principal in Principal office at 12:00 Pm on May 14, 2022.

The following member(s) were present:

1. Smt. Sheela Dahiya, Principal.....(in the chair)
2. Sh. Gorav Bansal, Co-ordinator
3. Ms. Pushpalata
4. Sh. Satyawar Malik
5. Sh. Munish
6. Dr. Satish Kumar
7. Dr. Vishal Redhu
8. Sh. Raj Kamal
9. Smt. Mukesh Kumari
10. Sh. Manoj Siwach
11. Smt. Prem Poonam
12. Smt. Suman
13. Smt. Pushpa Rani
14. Smt. Yashwanti
15. Sh. Sonu
16. Sh. Bhagwan Das
17. Smt. Reetu
18. Sh. Mukesh
19. Sh. Ravi Garg

At the outset, the chairman welcomed all the members of IQAC Committee. After detailed deliberation on agenda, the criterion wise points were discussed and the following decisions were taken:


1. The Semester wise Lesson plan of all the faculty members will get prepared and displayed on college website.



2. A Representation will be made to the Affiliating University for establishing “On the spot examination evaluation centre” and “Empanelment of Teachers for the Paper setting”.
3. The Proposal for New Programme(s) will be sent to Directorate for due consideration.
4. To facilitate the E- learning, use of ICT tools will be encouraged. Faculty members will be made compulsory to take at least one class in a month using ICT tools from the coming academic session.
5. All the Departments who are available with Smart class room will ensure Proper record of ICT Classes taken there.
6. A student satisfaction survey will be conducted for the outgoing UG/PG students.
7. To promote the sense of Entrepreneurship among the students, Entrepreneurship development club will organize Workshops on Entrepreneurship and related issues.
8. NSS/NCC/Red cross society of the institute will organize activities related to social issues in collaboration of NGO's only.
9. The possibility of MOU's for faculty exchange with other universities will be explored.
10. To enhance capacity building among teachers, scholars and students, a proposal to organize 'Multidisciplinary National seminar' in next academic session will be sent to the Directorate for approval and sponsorship.
11. To promote research among students, a 5/7- Day workshop on Research Methodology for PG final year students will be organized.
12. Awareness seminars regarding Availability of facilities (rare books, e-journals & manuscripts etc) in library facilities will be organized.
13. Mechanism of Internal Compliance committee will get framed and displayed on college website.



14. The Administrative and Professional development trainings will be organized for the teaching and non teaching staff.
15. To curb negative environment impact and lower electricity bill, the process for installation of Solar system will be initiated.
16. To Promote sense of eco-friendliness in the campus, the institute will observe 'Smoky Vehicle free campus day' on every last working day of the month. Only Emission free vehicles (electric vehicles, bicycle etc.) will be allowed to enter.
17. Code of Conduct for teachers/students will be framed and displayed on institution website.
18. All the washrooms at ground floor in the institute will be maintained as per the guidelines received from UGC for divyangjan.
19. Under the Best Practices of Institute:
 - a. Through 'Go Green Drive'
 - (i) The Guest(s) are honored with Plants instead of memento & other materialistic recognitions.
 - (ii) Tree plantation by the Guest(s) in the institution will be initiated.
 - b. The Institute will arrange a consolidated fund from the teachers which will be used to recognize the students who will perform exceptionally in academics and non academic sectors.

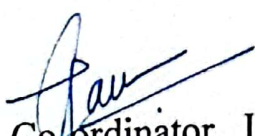

Co-ordinator,
Internal Quality Assurance Cell
Govt. College, Jind


Endst. No. even dated: 06.06.2022

Copy to:

1. Smt. Mukesh Kumari, Incharge Time Table for information and necessary action against point no. 01.
2. Sh. Mukesh, Incharge smart class room & Incharge Solar system committee for information and necessary action against point no. 04, 05 & 15.

3. Smt. Yashwanti, Incharge EDC for information and necessary action against point no. 07.
4. Sh. Shiv Kumar, NSS Programme officer for information and necessary action against point no. 08.
5. Sh. Pankaj Batra, Incharge NCC for information and necessary action against point no. 08.
6. Sh. Bhagwan Dass, Incharge Red Cross Society for information and necessary action against point no. 08.
7. Sh. Laabh Singh, Incharge Commerce society for information and necessary action against point no. 11.
8. Smt. Anjana, Incharge Library Committee & Incharge Eco Club for information and necessary action against point no. 12 and 19 (a) (ii).
9. Dr. Tanasa, Incharge ICC for information and necessary action against point no. 13.
10. Sh. Randhir Singh, Incharge College building repair & maintenance committee for information and necessary action against point no. 18.
11. Dr. Vishal Redhu, Incharge Award & memento committee for information and necessary action against point no. 19 (a) (i).
12. Smt. Pushpa lata, member IQAC for information.
13. Sh. Satyawar Malik, member IQAC for information.
14. Sh. Munish, member IQAC for information.
15. Sh. Satish kumar, member IQAC for information.
16. Sh. Raj Kamal, member IQAC for information.
17. Sh. Manoj Siwach, member IQAC for information.
18. Dr. Prem Poonam, member IQAC for information.
19. Smt. Pushpa Rani, member IQAC for information.
20. Sh. Sonu, member IQAC for information.
21. Smt. Reetu, member IQAC for information.
22. Sh. Ravi Kumar, member IQAC for information.
23. Smt. Suman, Incharge College website to upload the minutes on website.


Co-ordinator, IQAC
Co-ordinator
Internal Quality Assurance Cell
Govt. College, Jind


Chairperson, IQAC
Chairperson
Internal Quality Assurance Cell
Govt. College, Jind