### OFFICE OF THE INTERNAL QUALITY ASSURANCE CELL

#### GOVERNMENT COLLEGE, JIND

(Affiliated to Chaudhary Ranbir Singh University, Jind)

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No. IQAC/2023-24/130 Dated: 06/03/2024

#### Proceedings

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the worthy Principal in the Principal's office at 11:00 Am on February 15, 2024.

The following member(s) were present:

Sh. Satyawan Malik, Principal.....(in the chajr)

2. Dr. Shamsher Singh, Vice Principal

3. Dr. Satish Kumar, Coordinator

4. Dr. SavitaPunia, Advisor

5. Dr. JyotiSheoran, Advisor

6. Dr. NareshJaglan, Member

7. Sh. Munish, member

8. Dr. Vishal Redhu, member 6

9. Sh. ManojSiwach, member

10. Smt. PremPoonam, member

11. Smt. Pushpa Rani, member

11. Onic. i usupu Rain, member

12. Dr. BhagwanDass, member

13. Sh. SonuSihag, Member

14. Smt. Yashwanti, Member

· 15. Smt. Reetu, member

16. Sh. Ravi Garg, member &

17. Dr. Yudhvir, Member <

18. Dr. Sheela Hindi, Member

At the outset, the coordinator welcomed all the members of the IQAC Committee and also welcomed new members Dr. SavitaPunia and Dr. JyotiSheoran as advisors. After detailed deliberation on the agenda, the following decisions were taken unanimously:

#### 1. To frame a code of conduct for students

The matter was discussed in detail and it was felt that students should read, understand, and comply with college policies and take responsibility. Dr. SavitaPunia and Dr. JyotiSheoran suggested that mobile should be in silence mode during lectures. Maternity leave for married students is provided as per requirements and norms.

Agenda: Considered and Approved

### 2. To frame a code of conduct for teachers

The code of conduct roughly drafted by IQAC was discussed in detail and some suggestions regarding the record of any cell/club or committee will be handed over in hard as well as soft copy. The WhatsApp group created by the previous Incharge will continue without destroying/deleting it.

Agenda: Considered and Approved

### 3. To frame the policy for differently abled students

It was recommended by Dr. NareshJaglan, a member representing as Alumni that Arpan and Sharda School for differently abled students may be visited to know how we facilitate differently- abled students in a better way.

4. To prepare the Procedure and Policy for maintaining and utilizing physical infrastructure, labs, Gym, library, and classrooms

In this regard, the College displays the procedure on the notice board of the concerned facility and the College website.

Agenda: Considered and Approved

## 5. Restructured the Vision & Mission of the college

It was suggested that the college vision and mission should align with the National Education Policy (NEP) 2020. In light of the emerging challenges, opportunities, and youth expectations, it was decided that IQAC should solicit input from all stakeholders and members to revise the college's vision and mission.

## 6. To Introduce the add-on course

It was already decided that the Department of Commerce, Physical Education, and Computer Science draft a proposal to start the Short Term Certificate/Diploma Course.

Agenda: Considered and Approved

# 7. To prepare the Perspective Plan of the college

It was resolved that the Principal shall constitute a committee of three members to prepare the Perspective plan of the College.

Agenda: Considered and Approved

8. To frame the mechanism of advanced and slow learners.

Given the widespread impact of the pandemic, it is imperative to address the requirements of both slow and advanced learners by providing them with special attention. In this regard, it was decided that Dr. PremPoonam, Assistant Professor of Psychology would frame the mechanism to identify advanced and slow learners. It was also decided that she would take the services of Dr. NareshJaglan, a Senior Psychologist as a consultant.

The meeting ended with a vote of thanks to the Hon'ble Chairperson IQAC, Sh. Satyawan Malik, external experts, stakeholders, and all other members of the IQAC by Dr. Satish Kumar, Coordinator, IQAC.

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Internal Quality Assurance Cell Govt College, Jind

Sh. Satyawan Malik

Chairpersoncipal

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