

## Report on Academic and Administrative Audit workshop

**Date: March 11, 2024**

**Venue: Girls Common Room, Government College, Jind**

The workshop on Academic and Administrative Audit, organized by Government College, Jind, proved to be a significant step in enhancing the understanding and implementation of crucial institutional processes. Held on March 11, 2024, the workshop witnessed the active participation of both teaching and non-teaching staff members, underscoring the collective commitment towards academic excellence and administrative efficiency.



### Key Insights from the Workshop:

Dr. Manoj Malik, the esteemed IQAC Coordinator of P.I.G.Govt. College for Women, Jind, delivered an enlightening lecture, shedding light on the pivotal role of academic audit in ensuring the effective execution of institutional activities. Emphasizing the importance of meticulous planning, Dr. Malik underscored the need for the timely formulation and implementation of academic calendars to guide the academic journey seamlessly. Furthermore, he articulated the significance of identifying institutional strengths, weaknesses, opportunities, and challenges, laying the foundation for informed decision-making and strategic planning.

Additionally, Dr. Malik highlighted the indispensable nature of conducting regular audits encompassing various facets such as teaching plans, syllabus coverage, internal assessments, and teacher/parents/alumni/student feedback mechanisms. He stressed the importance of soliciting feedback from students to gauge their perspectives on curriculum and infrastructure, thereby fostering a culture of continuous improvement.

Furthermore, Dr. Malik advocated for augmenting a culture of research and scholarship among faculty members, urging them to disseminate their findings through publication in UGC listed journals, thus contributing to the academic discourse and enhancing the reputation of the institution.

## Financial Accountability and Future Preparedness:

Addressing the workshop participants, Sh. Satyawan Malik, the Principal of the college, articulated a vision of preparing both staff and students for the evolving demands of the times. Emphasizing the creation of a conducive environment for learning, Sh. Satyawan Malik underscored the imperative of aligning institutional practices with future needs, thereby ensuring relevance and readiness. That we should work unitedly and implement NEP-2020 is better and spirit.

## Conclusion:

The workshop on Academic and Administrative Audit culminated with a renewed sense of purpose and dedication among the attendees. It served as a platform for introspection, collaboration, and learning, fostering a shared commitment towards academic excellence and administrative efficacy. As we move forward, it is imperative to translate the insights gained into tangible actions, thereby propelling the institution towards its envisioned goals of holistic development and academic distinction.

In conclusion, the workshop served as a catalyst for institutional awareness, growth and transformation, empowering stakeholders to work in harmony for future needs.

