

The following members of the teaching staff are hereby assigned the following duties for the session 2022-23.

Sr. No.	Name of the committee
<b>1</b>	<b>College council</b>
	1. Mrs. Sheela Dahiya, Principal
	2. Sh. Satyawan Malik
	3. Dr. Rachna Sharma
	4. Dr. Shamsheer Singh
	5. Dr. Savita Poonia
	6. Sh. Munish Kumar
	7. Sh. Randhir Singh
	8. Sh. Laabh Singh
	9. Sh. Vikram Singh
	10. Dr. Jyoti Sheoran
	11. Dr. Krishan Kundu
<b>2</b>	<b>Bursar</b>
	Sh. Munish
<b>3.</b>	<b>Internal Quality Assurance Cell</b>
	<b>Chairperson</b> Mrs. Sheela Dahiya
	<b>Coordinator</b> Sh. Gourav Bansal
	<b>Members</b> Dr. Satish Malik Sh. Raj Kamal Dr. Vishal Redhu Sh. Manoj Siwach, Eco Mrs. Prem Poonam Mrs. Mukesh Redhu, Maths Mrs. Yashwanti Sh. Sonu Sihag Sh. Bhagwan Dass Mrs. Reetu, Chem Sh. Ravi Garg
	<b>API Verification</b> Sh. Manoj Siwach Dr. Prem Poonam Smt. Yashwanti
	<b>Incharge AISHE</b> -Mrs. Pushpa Rani <b>Incharge NIRF</b> -Sh. Mukesh, Phy <b>Incharge PRAYAAS</b> -Sh. Shiv Kumar <b>Incharge College Website</b> - Smt. Suman, Comp. Sc
	<b>Administrative Representative</b> Dr. Shamsheer Singh (Registrar House Exam)

Sh. Munish Kumar (Bursar)  
Dr. Sheela Rani-Dy.Suptd.

**Alumni Representative**

**Local Society Nominee**

Dr. A.K.Chawla, Ex.VC, KUK

**Industrialist**

Sh. Raj Kumar Goyal, Goyal Steal &  
Furniture Industries Jind

**Parents Nominees**

**Student Nominees**

**IQAC Clerk**

**4 Chief Mentor**

1. Sh. Laabh Singh

2.

3.

**5 R.K.F.F & S.A.F**

1. Sh. Munish Kumar Convener

2. Sh. Sandeep Kumar, Skt Member

3. Sh. Mukesh, Phy -do-

**6. Central Purchase Committee**

1. Sh. Vikram Singh Convener

2. Dr. Krishan Kundu Member

3. Sh. Sonu Sihag -do-

4. Sh. Varun, Geo, Ext, .Lect

5. Sh. Bhupender, Ext. Lect

**7. G.E.M Committee**

1. Mrs. Sheela Dahiya, Principal

2. Dr. Vishal Redhu Convener

3. Mrs. Anjana Dhawan member

4. Sh. Munish Bursar

5. Dr. Sheela Rani, Dy. Suptd. -do-

**8 Building Fund Committee**

1. Mrs. Sheela Dahiya, Principal Chairman

2. Dr. Satyawar Malik Convener

3. Dr. Satish Malik Member

4. Dr. Manoj Siwach -do-

5. Smt. Yashwant -do-

6. Sh. Munish Bursar

7. Sh. R.C. Jain Retd. Principal

8. Sh. Jaibir Dhanada Retd. Prof.

9. S.D.E.

10. J.E.

**9 Video Conferencing Committee**

1. Mrs. Seema, Comp.Sci, Convener

	2 Mrs. Anjana Dhawan.	Member
	3. Mrs. Monika, Comp.Att.	-do-
	4. Sh. Manoj Chahal, Ext.lect.	
	4. Mrs. Sharmila, Ext.Lect, Comp.Sc	
<b>10</b>	<b>Time Table, workload Subject/faculty Change Committee</b>	
	1. Smt. Mukesh Redhu	Convener
	2. Sh. Gourav Bansal	Member
	3. Sh. Mannu Arya, Ext.Lec	-do-
	4. Sh. Yashpal, Ext.Lect	
<b>11</b>	<b>Chief Proctor</b>	
	1. Dr. Rachna Sharma	
<b>12.</b>	<b>Character Certificate</b>	
	1. Sh. Satyawan Malik	Hons, PG
	2. Sh. Munish Kumar	Commerce
	3. Sh. Vikram Singh	Arts
	4. Sh. Raj Kamal	All Science
<b>13.</b>	<b>University House/ Examination Branch</b>	
	1. Dr. Shamsheer Singh	Registrar
	2. Dr. Raj Kamal	Asst. Registrar
	3. Sh. Sonu Sihag, Comm	Member
	4. Sh. Bal Krishan, Phy	-do-
	5. Smt. Poonam (C.S.c)	-do-
	6. Smt. Jyoti, Eco	
	7. Sh. Sohanu Ram (Clerk)	
	7. Ms. Soni, Clerk	-do-
	8. Mrs. Savita, Chem	
	9. Ms. Nutan, Ext lect eco	
<b>14.</b>	<b>EVS Committee</b>	
	1. Sh. Manjeet. Psy	Incharge
	2. Sh. Varun, ext lect geo	Member
	3. Dr. Babli, Lab.Att	-do-
<b>15.</b>	<b>Youth &amp; Cultural Affairs Committee</b>	
	1. Mrs. Sheela Dahiya, Principal	Patron
	2. Dr. Krishan Kundu	Convener
	3. Mrs. Prem Poonam	Member
	4. Sh. Sandeep, Skt.	-do-
	5. Mrs. Pushpa Dhanda	-do-
	6. Mrs. Neeru	-do-
	7. Mrs. Sharmila, Comm	
	8. Sh. SatParkash, Ext.Lect	

	9. Sh. Bhupender, Ext. Lect	
<b>16</b>	<b>Library Committee</b>	
	1. Dr. Jyoti Sheoran	Convener
	2. Mrs. Anjana Dhawan	Member
	3. Dr. Sunita, Hindi	-do-
	4. Ms. Susila, Ext. Lect. Pol. Sc	
<b>17</b>	<b>College Dispensary/Red Cross/Disaster Management</b>	
	1. Sh. Bhagwan Dass	Convener
	2. Mrs. Poonam, Math	Member
	3. Mrs. Monika, Eco-	Member
	4. Sh. Pankaj Batra	Member
	5. Sh. Narender Kumar, Hindi	Member
	6. Sh. Aman, Comm	Member
	7. Mrs. Sushila, Ext. Lect, Comm	
	8. Sh. Rahul, Ext. Lect, Psy	
<b>18</b>	<b>Editorial Board</b>	
	1. Sh. Shiv Kumar	Editor in Chief
	8. DR. Sunita	Hindi
	2. Sh. Munish Kumar	Commerce Section
	3. Mrs. Jyoti Sheoran	Women Cell
	4. Sh. Vikram Singh	Geography
	5. Dr. Rachna Sharma	English Section
	6. Sh. Kamaljeet	Science Section
	7. Dr. Krishan Kundu	Cultural I/C
	8.	
<b>19</b>	<b>Fee Concession</b>	
	1. Sh. Laabh Singh	Convener
	2. Mrs. Pushpa Rani	Member
	3. Sh. Munish	-Bursar-
<b>20</b>	<b>Welfare of SC, BC, PH, FF, ESM, Meritorious &amp; Minority S.C (Scholarship)</b>	
	1. Dr. Narender (Convener), Phy	
	2. Sh. Sandeep Kumar, Skt. -Member.	
	3. Sh. Ravi Bholra, Clerk	
	<b>B. Other Scholarship (Ph, ESM, F.F., Meritorious Scholarship)</b>	
	1. Mrs. Prem Poonam	Convener

	2. Dr.Sunita Hindi	Member
	3. Sh.Dinesh,L.A.	-do-
	<b>C. BC. Scholarship</b>	
	1. Mrs. Suman,Comp.	Convener
	2. Sh. Manjeet,Psy	Member
	3. Sh.Deepak Kumar,L.A.	-do-
<b>21.</b>	<b>Beautification &amp; cleanliness Committee</b>	
	1.Dr.Satish Malik	Convener
	2.Sh. Bhoop Singh	Member
	3.Mrs. Monika,Eco	-do-
	4. Dr.Sheela Rani,Dy.Suptd.	
	5. Sh.Satish Kumar Ext.Lect.Hindi	
	6. Sh.Vijay Pal,Ext.Lect,Phil.	
	<b>B.Property</b>	
	1.Dr.Krishan Kumar Kundu(Geo)	Main Stock Register
	2. Sh.Bhagwan Dass,Math - Almirah,lacks,desk table & benches	
	3. Sh.Aman,Comm	Chairs and Stools
<b>22</b>	<b>Book Bank</b>	
	<b>1. Sh.Laabh Singh</b>	Convener
	2.Dr.Narender,Hindi	Member
	3. Sh. Sandeep,Clerk	-do-
	4.Mrs. Poonam,Restorer	-do-
	5. Sh.Ritu,Restorer	
	6.Mrs. Sushila,Ext.Lect,Comm	
<b>23</b>	<b>Cycle Stand Committee</b>	
	1.Dr.Narender Kumar,Physics	Convener
	2.Mrs. Reetu,Chem	Membe
	3. Sh.Mukesh.Phy	-do-
<b>24</b>		
	<b>A. Literary Society</b>	
	1. Dr.Rachna Sharma	Convener
	2. Dr.Vishal Redhu	Member
	3.Sh. Sandeep, Skt.	-do-
	4.Dr. Sunita,Hindi	-do-
	<b>B. Social Science Society</b>	
	1. Sh.Raj Kamal	Convener
	2. Dr.Prem poonam	Member
	3. Sh. Ravi Garg	-do-
	4. Sh. Ram Kumar,Hist	

	<b>C. Commerce Society</b>	
	1. Sh.Laabh Singh	(Convener)
	2. Sh.Pankaj Batra	Member
	3. Mrs.Yashwanti	
	<b>D .Science Society Committee</b>	
	1.Sh.Kamaljeet ,Phy	
	2.Sh. Mukesh,Phy	
	3. Mrs. Pushpa Dhanda,Chem	
	4.	
	5.	
	6.	
	<b>E. Young Geographer's Club.</b>	
	1. Sh. Vikram Dhanda	(Convener)
	2. Sh.Krishan Kundu	Member
	3. Sh.Ravi Garg	-do-
<b>25</b>	<b>College Annual Report</b>	
	1.Dr. Shamsheer singh	(Convener)
	2.Sh.Shiv Kumar	Member
	3.Dr. Sunita, Hindi	-do-
	4.Sh.Ved Parkash,Ext.Lect	
	5.Ms.Meena,Ext.Lect,Comm	
<b>26</b>	<b>Celebration of Important National Days and National Integration Council</b>	
	1.Mrs. Sheela Dahiya, Principal	(Patron)
	2.Dr. Satyawar Malik	Convener
	3.Dr. Shamsheer	
	4. Sh. Shiv Kumar	(NSS)
	5.	NSS Clerk
	6. Sh. Aman	(NSS)
	7. Sh.	NSS Clerk
	8.Mrs. Reetu,Chem	NSS
	9. Sh. Ajay	NSS Clerk
	10. Mrs. Poonam	(NCC)
	11. Sh.Pankaj Batra	(NCC)
	12. Dr.krishan Kundu	Cultural
	13.	
<b>27</b>	<b>College Building Maintenance &amp; Repair Committee</b>	
	1.Sh. Randhir Singh	Convener
	2.Dr.Satish Malik	Member
	3.Sh. Sonu Sihag	-do-

	4. Dr. Krishan Sheokand, ext. Lect	
<b>28</b>	<b>Invitation Committee</b>	
	1. Mrs. Yashwanti	(Convener)
	2. Sh. Gaurav Bansal	Member
	3. Sh. Sonu Singh	-do-
	4. Sh. Satish, Ext. Lect, Hindi	
	5.	
<b>29</b>	<b>Seating Arrangement</b>	
	1. Sh. Sandeep, skt	Convener
	2. Sh. Manjeet, Psy	Member
	3. Mrs. Reetu, Chem	-do-
	4. Sh. Aman, Commerce	-do-
	5.	
	6.	
<b>30</b>	<b>Decoration Committee, Bouquets &amp; Garlands etc.</b>	
	1. Mrs. Prem Poonam	Convener
	2. Mrs. Pushpa Dhanda	Member
	3. Mrs. Reetu	-do-
	4.	
	5.	
<b>31</b>	<b>Stationary &amp; Printing</b>	
	1. Sh. Raj Kamal, Math	Convener
	2. Sh. Bhagwan Dass, Math	Member
	3. Sh. Ravi garg	-do-
	4. Dr. Sheela Rani, Dy. Supdt.	-do-
	5. Sh. Rahul, Ext, Lect. Psy	
	6. Sh. Vijay Pal, Ext. Lect	
<b>32</b>	<b>Canteen Committee</b>	
	1. Dr. Manoj Siwach	Convener
	2. Sh. Mukesh, Phy	Member
	3. Sh. Narender, Hindi	-do-
	4. Sh. Amandeep, L.A	-do-
	5. Sh. Manoj, Ext. Lect.	
<b>33</b>	<b>Staff-Stage Secretary</b>	
	1. Dr. Jyoti Sheoran	Convener
	2. Ms. Nisha Pruthi	Member
	3. Mrs. Sharmila, Ext. Lect, Comm	-do-
<b>34</b>	<b>Photography</b>	
	1. Sh. Laabh Singh	Convener
	2. Sh. Shiv Kumar	Member
	3. Sh. Manjeet, Psy	-do-
<b>35</b>	<b>Educational Tour</b>	
	1. Sh. Vikram Singh	Convener
	2. Sh. Raj Kamal	Member

	3. Mrs. Suman, Comp.Sc	-do-
	4. Sh. Ravi grg	-do-
	5. Mrs. Anu, Comp.Sc	-do-
	6. Mrs. Monika, Eco	
	7. Mrs. Neeru	
<b>36</b>	<b>Blood Donation, Pulse Polio and other Immunization Programmes</b>	
	1. Mrs. Sheela Dahiya, Principal	Patron
	2. Sh. Shiv Kumar	Convener
	3. Sh. Pankaj Batra	NCC
	4. Smt. Poonam, Math	NCC
	5. Mrs. Reetu, Chem.	NSS
	6. Sh. Aman	NSS
	7.	
	8.	
	9.	
<b>37</b>	<b>College Legal Awareness Cell</b>	
	1. Mrs. Savita Poonia	Dist. Nodal Officer
	2. Mrs. Pushpa (Chem)	Convener
	3. Ms. Nisha Pruthi, Chem	Member
	4. Mrs. Monika, Eco	-do-
	5.	-do-
	6.	
<b>38</b>	<b>Court Cases Committee</b>	
	1. Sh. Kamaljeet	Convener
	2. Sh. Manjeet, Psy	Member
	3. Sh. Deepak, L.A	
	4. Sh. Munish Kumar	I/C C.M. Window Grievence
	5. Sh. Vijay Goyal, Comp. Inst.	-do-
<b>39</b>	<b>Prize, Trophies &amp; Shields Purchase Committee)</b>	
	1. Dr. Vishal Redhu	Convener
	2. Sh. Sonu Sihag	Member
	3. Dr. Narender, Hindi	
	4. Ms. Monika, Eco	-do-
<b>40</b>	<b>Girls common Room &amp; Staff room committee</b>	
	1. Dr. Savita Poonia	Convener
	2. Mrs. Anjana Dhawan	Member
	3. Dr. Narender, Hindi	-do-
	4. Sh. Punam Rani, Ext. Lect, Geo	
	5. Sh. Yashpal, Ext. Lect	



<b>41</b>	<b>Audit Report Committee</b>	
	1. Dr. Manoj Siwach	Incharge
	2. Sh. Munish, Bursar	
	3. Sh. Sandeep, Clerk	
	4. Dy. Supdt./Assistant/Bill Clerk/Funds Clerk/Fee Clerk	
<b>42</b>	<b>Women Advisory Board &amp; Development Cell</b>	
	1. Mrs. Sheela Dahiya	Patron
	2. Dr. Jyoti Sheoran	Convener
	3. Dr. Krishan Kundu	Member
	4. Mrs. Mukesh Redhu	-do-
	5. Mrs. Reetu, Chem	-do-
<b>43</b>	<b>NCC</b>	
	1. Mrs. Poonam, Maths	Girls
	2. Sh. Pankaj Batra	Boys
<b>44</b>	<b>NSS</b>	
	1. Sh. Shiv Kumar	P.O
	2. Mrs. Reetu, Chem	P.O
	3. Sh. Aman	P.O.
<b>45</b>	<b>Students Union Fund Committee</b>	
	1. Sh. Munish	Convener
	2. Gourav Bansal	Member
	3. Mrs. Reetu, chem	-do-
<b>46</b>	<b>Sports Board</b>	
	1. Mrs. Sheela Dahiya, Principal	(President-Cum-Patron)
	2. Sh. Laabh Singh	Convener
	2. Dr. Satish Malik	Member
	3. Sh. Raj Kamal	-do-
	4. Sh. Mukesh, Phy	
<b>47</b>	<b>NSS. Advisory Committee</b>	
	1. Mrs. Sheela Dahiya, Principal	Patron
	2. Dr. Savita Poonia	Secretary
	3. Sh. Munish Kumar	Member
	4. Sh. Randhir Singh	Member
	5. Mrs. Anjana Dhawan	
<b>48</b>	<b>Committee For periodical Inspection</b>	
	1. Dr. Shamsher	Convener
	2. Sh. Munish	member
	3. Sh. Randhir Singh	member
	4. Assisted by Dy Supdt, EC, Funds Clerk & Fee	

<b>49</b>	<b>Guidance Bureau and Placement Cell</b>	
	1.Sh. Gourav Bansal	Convener
	2. Mrs. Yashwanti	Member
	3. Mrs. Pushpa Dhanda	-do-
	4.Sh. Ravi Kumar, Geo	-do-
	5. Sh. Bhupender, ext lect. commerce	-do-
	6. Sh.Sunil Jatain, ext lect	-do-
<b>50</b>	<b>Public Relation Committee</b>	
	1.Sh.Shiv Kumar	convenor
	2.Sh. Hargyan, ext lect	member
	3.Smt. Sharmila, ext lect	member
<b>51</b>	<b>Public Information Office</b>	
	1.Mrs.Sheela Dahiya, Principal	Ist Appellate Authority
	2.Dr.Satyawan Malik	S.P.I.O
	3.Dr.Sheela Rani	A.S.P.I.O.
	4. Sh.Amandeep	Asstt.
<b>52</b>	<b>Dilapidation Committee</b>	
	1.Sh. Vikram Singh	Convener
	2.Dr. Vishal Redhu	Member
	3.Sh. Ravi Garg	-do-
	4.Mrs. Ritu Rani, Library incharge	-do-
	5. Sh.Bal Krishana,Ext.Lect	-do-
<b>53</b>	<b>MIC Committee</b>	
	1.Dr.Vishal redhu	Convener
	2. Sh.Sonu Sihag	Member
	3.Dr. Narender Hindi	-do-
	4.	-do-
<b>54</b>	<b>Discipline Committee</b>	
	1. Sh. Vikarm Singh	Convener
	2.Dr. Satish Malik	Member
	3.Sh. Bhoop Singh	-do-
	4.Sh. Sandeep, Skt.	-do-
	5.Sh. Narender Hindi	-do-
	6.Sh. Bhupender, ext lect	-do-
	7.Sh.Krishan Sheokand, ext lect	-do-
	8.	
<b>55</b>	<b>Shamiana Committee</b>	
	1. Dr. Vishal Redhu	Convener
	2. Dr.Narender Hindi	Member
	3. Sh. Viren, ext lect.	-do-
<b>56</b>	<b>Earn While You Learn Scheme</b>	

	1.Dr.Rachna Sharma	Convener
	2.Sh.Bhoop Singh	Member
	3.Mrs.Neeru	-do-
	4.Ms. Komal Duhan, ext lect.	-do-
	5.	
<b>57</b>	<b>Grievances Cell for the Welfare of Employees of the College</b>	
	1.Mrs. Sheela Dahiya	Convener
	2.Dr.Shamsher Singh	Member
	3.Sh.Munish Kumar	
	4. Sh. Sandeep, Sanskrit	-do-
<b>58</b>	<b>Alumini Association Committee</b>	
	1.Mrs. Sheela Dahiya, Principal	Patron
	2.Dr.Jyoti Sheoran	Convener
	3. Dr. Manoj Siwach	member
	4.Mrs. Yashwanti	-do-
	5.Sh.Gaurav Bansal	-do-
	6.Ms. Meena, ext lect	
<b>59</b>	<b>Edusat Committee</b>	
	1. Sh. Bhagwan Dass	Convener
	2.Mrs Pushpa Dhanda	
	3. Sh. Manjeet,Psy	
<b>60</b>	<b>Language Lab</b>	
	1.Sh.Satyawan Malik	Convener
	2. Dr.Rachna Sharma	Member
	3. Dr. Savita Poonia	-do-
<b>61</b>	<b>Anti Ragging Committee/Student Grievance Cell</b>	
	1.Mrs. Sheela Dahiya	Principal
	2. DR.Satyawan Malik	Convener
	3.Dr. Krishan Kundu	-do-
	4. Dr.Narender,Phy	-do-
	5. students	-do-
<b>62</b>	<b>U.G.C Committee &amp; RUSA</b>	
	1. Sh. Gourav Bansal,Commerce	Nodal officer
	2. Sh.Aman, Commerce	Member
	3. Sh. Ankit Jain, ext lect.	-do-
	4.Sh. Amandeep, L.A	Comp.Asst.UGC
	5.Ms. Sonu,Steno	RUSA Clerk

<b>63</b>	<b>Anti Smoking Committee</b>	
	1. Sh. Randhir Singh	Convener
	2. Sh.Mukesh ,Phy	Member
	3.Sh.Narender,Hindi	-do-
	4. Sh. Sanjeev, ext lect	-do-
<b>64</b>	<b>Absentee Committee/ detention Committee</b>	
	1.Mrs. Pushpa Rani,Comp.	Convener
	2.Sh. Bhagwan Dass	Member
	3.Mrs. Reetu Rani	-do-
	4.Smt. Nutan, ext lect	-do-
	5. Smt. Sunita, ext lect.	-do-
<b>65</b>	<b>Bus Pass Committee</b>	
	1. Sh. Krishan Kundu	Overall Incharge
	2. Smt.Pushpa Comp.Sci	All Science Girls
	3. Sh.Kamaljeet	All Science Boys
	4. Sh. Sonu Sihag	All Commerce(Boys)
	5. Smt. Yashwanti	All Commerce Girls
	6. Dr. Vishal Redhu	B.A.I (Boys)
	7. Smt.Prem Poonam	B.A. I (Girls)
	8. Sh.Sandeep,Skt.	B.A.II (Boys)
	9. Smt.Neeru	B.A. II (Girls)
	10. Sh. Narender, Hindi	B.A. III (Boys)
	11. Smt.Sunita, Hindi	B.A. III (Girls)
	12. Mrs. Kusum,L.A	All Science
	13. Sh.Deepak,L.A.	B.A.I
	14. Sh.Sandeep Nain,L.A.	B.A.II ,III
	15. Sh.Ravi Bhola	All Commerce Classes
<b>66.</b>	<b>NEP Committee</b>	
	1.Dr.Rachna Sharma	Incharge
	2. Sh. Laabh Singh	member
	3. Dr. Krishan Kundu	member
<b>67</b>	<b>Anti Corruption Cell</b>	
	1.Dr. Satyawan Malik	Nodal officer
	2. Dr.Savita poonia	Member
	3.Sh. Munish Kumar	Member
	4. Sh. Satish Malik	Member
<b>68</b>	<b>Refreshment Committee (Office)</b>	
	1. Mrs. Pushpa Dhanda,Chem	Convener
	2. Mrs. Neeru	-do-
	3. Smt. Poonam , ext lect chem	-do-

<b>69</b>	<b>Photostat Machine/Printer Maintenance Committee</b>	
	1. Sh. Bhoop Singh	Convener
	2. Dr. Sunita, Hindi	Member
	3. Sh. Mukesh, Phy	-do-
	4. Dr. Sheela Rani, Dy. Supdt	-do-
<b>70</b>	<b>Staff Secretary</b>	
	1. Dr. Shamsher	
<b>71.</b>	<b>Smart Class Room</b>	
	1. Sh. Mukesh, Phy	Convener
	2. Sh. Ashish ext lect.	Member
	3. Sh. Bal Krishan, ext lect.	-do-
	4. Ms. Monika, Comp. Lab. Att	
<b>72.</b>	<b>Electricity Tube/Fan/fitting Committee</b>	
	1. Dr. Narender , Phy	Convener
	2. Sh. Sonu Sihag	Member
	3. Smt. Yashwanti	Member
	4.	
<b>73.</b>	<b>Red Ribbon Club</b>	
	1. Sh. Vikram Singh	Nodal Officer
	2. Sh. Shiv Kumar	Member
	3. Sh Pankaj Batra	-do-
	4. Mrs. Poonam, Math	-do-
	5. Mrs. Reetu, chem	-do-
	6. Sh. Aman, commerce	-do-
<b>74.</b>	<b>Outsourcing Committee</b>	
	1. Dr. Satyawar Malik	convenor
	2. Sh. Laabh Singh	member
	3. Sh. Sonu Sihag	
	4. Dr. Narender, Phy	
	5. Dr. Sheela Rani, Dy. Supdt	
	6. Sh. Vijay, Comp. Instuctor	
<b>75.</b>	<b>Women Cell Committee</b>	
	1. Dr. Jyoti Sheoran	Convener
	2. Mrs. Suman, Comp. Sc	Member
	3. Ms. Nisha Pruthi	-do-
	4. Dr. Sunita, Hindi	-do-
	5. Ms. Savita Rani, ext lect	-do-
	6 Ms. Reena Malik, ext lect	

<b>76.</b>	<b>Telephone/Electricity Bills</b>	
	1.. Mrs. Monika Lab. Asst.	Biometric
	2. Mrs.Ritu Rani,L.A.	Telephone Bills
	3..Sh.Ravi Bholal,L.A.	Electricity Bills
<b>77.</b>	<b>AC/Ro's /Water Cooler Maintenance Committee</b>	
	1.Sh.Sandeep,Skt	Convener
	2.Dr.Narender,Hindi	Member
	3.Sh.Manjeet,Psy	-do-
<b>78.</b>	<b>Generator/Billing etc.Committee</b>	
	1.Ms. Nisha Pruthi	Convener
	2.Mrs. Pushpa Dhanda	Member
	3.Sh. Sonu Sihag	-do-
<b>79.</b>	<b>Executive Committee of Youth Red Cross</b>	
	1.Dr. Satyawan Malik	
	2.Sh.Laabh Singh	
	3.Sh. Pankaj Batra (NCC Officer)	
	4.Sh.Aman (NSS Officer)	
	3.	(Member Secretary)
	5.Dr. Jyoti Sheoran (Women Cell)	
	6.Sh.Ravi Hooda	Secretary Red Cross
<b>80.</b>	<b>Library Advisory Committee</b>	
	1.Dr. Shamsheer Singh	
	2. Sh.Munish Kumar	
	3.Dr. Jyoti Sheoran	
	4.Dr. Narender, Physics	
<b>81</b>	<b>Road Safety Committee</b>	
	1.Sh. Pankaj Batra	
	2. Mrs. Poonam, Maths	
	3. Sh. Gurdeep, ext lect	
	4. Sh. Vishal, ext lect.	
<b>82</b>	<b>Internal Complaint Committee</b>	
	1.Dr.Savita Poonia	Incharge
	2.Sh. Munish Kumar	member
	3.Mrs. Pushpa Dhanda	
	4.Mrs. Yogita, Advocate (NGO)	

	4. Dr. Sheela Rani, Dy. Supdt	
	5. Ms. Reshma	
	5. Ms. Nandini, B.Com.	NCC-120068003022
	6. Ms. Gopika, B.Com.. 2 <sup>nd</sup>	NSS-120068003114
	7. Mr. Sahil, B.Sc. III	Cultural- 2956710147
	8. Special invite in case of S.C Candidate-Mrs. Monika Eco	
<b>83.</b>	<b>Entrepreneurship Development Club</b>	
	1. Mrs. Yashwanti	Coordinator
	2. Ms. Nisha Pruthi	Member
	3. Sh. Mukesh, Phys	-do-
	4. Sh. Ravi Garg	
	5. Sh. Gourav Bansal	I/C Placement Cell
	6. 5 Students	
<b>84.</b>	<b>Camera Maintenance/College building Camera</b>	
	1. Sh. Mukesh, Phy	Convener
	2. Sh. Sonu Sihag,	Member
	3. Mrs. Reetu	-do-
	4. Smt. Poonam, ext lect	-do-
<b>85</b>	<b>Student Advisor Committee</b>	
	1. Dr. Satyan Malik	Convener
	2. Dr. Savita Poonia	Member
	3. Sh. Munish (Bursar)	-do-
	4. Sh. Sandeep, Skt	-do-
<b>86</b>	<b>Solar Power Plant</b>	
	1. Sh. Mukesh, Phy	Convener
	2. Dr. Narender, Hindi	member
	3. Sh. Bal Krishan, ext lect.	-do-
<b>87</b>	<b>Passport Committee</b>	
	1. Sh. Sonu Sihag	Nodal officer
	2. Sh. Manoj Chahal, ext lect	member
	3. Sh. Sanjeev, ext lect	-do-
<b>88</b>	<b>Learner License Nodal</b>	
	1. Dr. Krishan Kundu A	Nodal
	2. Sh. Rahul, Psychology, ext lect	
	3. Sh. Manjeet Singh, ext lect	

	4.Sh. Ajay, L.A	
89	<b>Harit Haryana Abhiyan Nodal</b>	
	1.Dr.Satyawan Malik	
	2.Sh.Pankaj Batra	
	3. Sh.Vijay Pal, ext lect	
90	<b>Online Admissions</b>	
	Mrs. Seema Rani	Nodal officer
	Mrs. Anjana Dhawan	Asst.to Nodal
91	<b>Unnat Bharat</b>	
	<b>1.Mrs. Pushpa Rani</b>	
	<b>2.Sh. Naveen, ext lect comm</b>	
	<b>3.Smt. Jyoti, ext lect eco</b>	
92	<b>Eco Club Committee</b>	
	1. Mrs. Anjana Dhawan	Convener
	2.Sh. Pankaj Batra	Member
	3. Sh.Manjeet,Psy	-do-
93	<b>Apprenticeship Committee</b>	
	1.Smt. Yashwanti, Commerce	
	2.Sh. Ravi Garg	
	3. Sh.narender, Hindi	
	4. Sh. Manoj Chahal Ext.Lect	
94	<b>IT Cell Committee</b>	
	1.Mrs. Seema Rani	
	2.Mrs.Suman	
	3. Sh. Manoj Chahal	
95.	<b>HRMS Portal</b>	
	1. Smt. Suman, Comp sci.	Incharge
	2. Sh. Sandeep Lambha,	HRMS Clerk

नोट-

1. जिन प्राध्याक/प्राध्यापिकाओं को जो भी चार्ज दिया गया है वे अपना चार्ज संबधित (जिनके पास पहले था) उनसे तुरन्त प्रभाव से लेना सुनिश्चित करें।
2. सभी गतविधि इंचार्जेज अपनी गतिविधि से संबधित कोटेशन दिनांक .....तक लेकर प्रक्रिया पूर्ण कर लें अन्यथा बाद में कोई भी बिल पास नहीं किया जाएगा।
3. अगर किसी स्टाफ सदस्य की सिन्योरिटी में कोई कमी है तो वे अद्योहस्ताक्षरी को बता दें, उस कमी को दूर कर दिया जाएगा।

Mrs. Sheela Dahiya  
Principal  
G.C.Jind



नाम	कार्य	हस्ताक्षर
Sh.Ved Parkash	University Seat & GIS	
Sh.Sandeep, Clerk	Charge of Library	
Sh.Deepak Clerk	HRMS, All work of realted bill Seat	
Mrs.Sonu, Steno	RUSA, Email and all work related to Principal	
Sh.Amandeep, L.A	RTI, Library Security & All work related to Fund seat, कुसुम ,एल0ए0 फंड सीट पर सहायता	
Sh.Virender, L.A.	All work realted to Establishment Seat	
Sh.Ajay, Library Att.	Fees Seat	
Sh.Rajender MOR, JLA	B.A.I & II Absentee & Verification of all Absentee	
Sh. Sudershan , JLA	JLA से related Physics & Chemistry Deptt. का कार्य एवं एग्जाम हाउस	
Sh.Rajender Duhan, JLA	All Commerce Deptt. Bus Pass , Absentee & Distribute DMC of all Commerce Classes	
Sh.Jaibir Singh, JLA	JLA से related Psychology & Geog. Deptt. का कार्य एवं फोटोग्राफी	
Sh.Rajbir, L.A.	Mike, Token Cycle, Scooter & Car, Red Cross	
Sh.Sunil, L.A.	Botany & Biotech Deptt. से संबधित कार्य एवं बी0एस0सी0 नॉन मेडिकल Absentee I, II, III	
Smt.Sarla, L.A	Bus Pass All Science Boys	
Sh.Sandeep Nain, L.A.	B.A.II, III Bus Pass	
Sh.Sandeep, Koth L.A.	House Exam, Driving License Clerk, Electricity Store work	
Sh.Ravi Bhola, L.A.	S.C.Scholarship of all	

	classes	
Sh.Deepak,L.A.	Physics deptt. And B.C. Scholarship& B.A.Ist Bus Pass	
Mrs. Ritu Rani,L.A.	All Girls bus Pass	
Sh. Dinesh,L.A.	Merit Sch. And Absentee of BCA & PGDCA	
Sh.Suresh,L.A.	All Work of EVS and B.A.III Absentee	
Ms. Rekha,L.A.	All M.A.,All Hons Absentee, All Science Classes DMC Distribute,B.C.A & Biotech I,II,III	
Mrs. Kusum,L.A.	B.Sc.Med I,II,III Absentee & Help Sh.,Amandeep Fund Seat	
Smt. Saroj,Peon	In front of Girls common Room & Principal Office	
Ms. Reshma,Peon	Diary/Dispatch, Stationer & Photostate when rinku Absent	
Ms. Pooja,Peon	Leave record (teaching/non teaching) & Diary/Dispatch when reshma Absent	
Sh.Kapil,Peon	University Seat work	
Sh.Manoj ,Lib.Att	In front of principa office & Photostate whne rinku absent	
Sh.Rinku,Peon	Photostate, Bank work, and All Dak लाने व ले जाने का कार्य	

Principal  
Govt.College.Jind