OFFICE OF THE INTERNAL QUALITY ASSURANCE CELL GOVERNMENT COLLEGE, JIND (Affiliated to Chaudhary Ranbir Singh University, Jind) E-mail: iqac_gcjind@yahoo.com No. IQAC/2022-23/337 Dated: 12-01-2023 **Proceedings** A meeting of the Internal Quality Assurance cell (IQAC) was held under the Chairmanship of the Principal in Principal office at 10:00 Am on January 12, 2023. The following member(s) were present: 1. Sh. Satyawan Malik, Principal.....(in the chair) 2. Sh. Gorav Bansal, Coordinator 3. Sh. Rajkamal, NAAC coordinator 4. Dr. Shamsher Singh, member 5. Sh. Munish, member 6. Dr. Vishal Redhu, member 7. Sh. Manoj Siwach, member 8. Smt. Prem Poonam, member 9. Smt. Suman, member 10. Smt. Pushpa Rani, member 11. Sh. Bhagwan Dass, member ✓12. Smt. Reetu, member 13. Sh. Mukesh, member ▶14. Sh. Ravi Garg, member 13x Smt. Sheela Rani, Deputy supdt./member At the outset, the chairman welcomed all the members of IQAC Committee. After detailed deliberation on agenda, the following decisions were taken: 1. The minutes of iqac meeting dated 14.05.2022 were read before the house and approved. 2. The Academic cum activity calendar of the institute for the session 2022-23 was presented and approved. 3. The Handbook on code of Ethics & Professional Conduct for various

stakeholders of the institute was presented and approved.

4. To collect and upload the data of AQAR for session 2021-22 on NAAC Portal, the following committee members are assigned duties as:

Criterion	Name of Committee member	Sh. Raj kamal, NAAC
Ι	Sh. Ravi Garg	coordinator will be
II	Smt. Yashwanti & Sh. Sonu Sihag	overall AQAR In charge.
III	Smt. Mukesh Kumari	
IV	Sh. Manoj Siwach	700 (200 (200)
V	Dr. Vishal Redhu &Sh. Bhagwan Dass	Smt. Pushpa Rani will
VI	Smt. Reetu	upload the data on NAAC
VII	Dr. Prem Poonam	Portal after approval from
	Course Charles Sheet Line	the competent body.

The committee members will ensure to collect the data up to 30th January positively.

- 5. To explore the feasibility of short term certificate/diploma courses in reference to guidelines issued by of Director Higher Education Haryana Panchkula vide letter no. DHE-010009/104-2022 Co (1) dated 07.12.2022, a meeting with concern head of the departments will be organized and proposals will be invited.
- 6. To enhance the knowledge and skill of staff members, various Skill based/Professional trainings for teaching & non-teaching staff will be organized.
- 7. A notification regarding Geo-tag Photographs of the events/activities will be released.

The Meeting ended with the vote of thanks.

Sh. Gorav Bansal

(IQAC Coordinator)

Sh. Raj kamal,

(NAAC coordinator)

Dr. Shamsher Singh

(Adm. Rep. /Registrar)

Sh. Munish

(Adm. Rep. /Bursar)

Dr. Vishal Redhu

(Member)

Sh. Manoj Siwach

(Member)

Smt. Prem Poonam (Member)

Smt. Suman (Member)

Smt. Pushpa Rani (Member)

Sh. Bhagwan Dass (Member) Member)

Sh. Mukesh
(Member)

Sh. Ravi Garg (Member)

Smt. Sheela Rani, (deputy supdt./member)

Principal

Govt. College, Jino